



Conference & Seminars Guide



Ipswich Turf Club | 219 Brisbane Road IPSWICH QLD 4304

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About Us

The Ipswich Turf Club is situated in a central location only 30 minutes west of Brisbane and an hour east of Toowoomba.

The club boasts two large function rooms, the **Eye Liner Lounge** and the **Jibboom Lounge**, perfect for those dining occasions of up to 250 people

Our large outside covered and uncovered areas are perfect for any large events such as family fun days, expos and trade shows.

We offer on-site secluded parking for your guests and are located just 1.5km from the Bundamba railway station.

Our functions team can assist you with any corporate event, such as conferences, seminars, training programs, trade shows, expos, business meetings and more!



Function Inclusions

All business functions include:

- Linen, tables and chairs
- PA system and cordless hand held microphone
- On-site secluded parking
- Whiteboard & markers
- Projector screen
- Water station
- 50" TV screens for audio visual

Additional equipment and services available for hire:

- DVD player \$30.00
- 50" mobile plasma screen \$200.00
- Data projector \$130
- Lapel microphone \$75.00

If you are looking to host a wedding, party or other function or event, please refer to our Wedding and Event Guide.

Our Venues



Eye Liner Lounge

\$300 per day

Cocktail: 400 Seated: 250 Theatre: 300 Classroom: 200

The largest function room on site, the Eye Liner Lounge has a capacity to seat 300 theatre style or up to 250 banquet style.

Situated at grandstand level, the Eye Liner Lounge provides seclusion and privacy for your business function. The room includes a fully licensed bar, perfect for those "knock-off" drinks and canapes after your event.



Jibboom Lounge

\$300 per day

Cocktail: 300 Seated: 180 Theatre: 250 Classroom: 170

The Jibboom Lounge has a capacity to seat up to 180 people on round tables and up to 300 people cocktail style.

Located on the ground floor with easy wheelchair access, the room also features a long bar area and TV screens which can be used for presentations.



Other Lounges and Areas **\$200 per day**

Room/area name	Cocktail	Seated	Theatre	Classroom
Ipswich Racing Museum	200	100	100	30
Trackside Lounge	300	140	30	20
Viewing Terrace	500+	200+	N/A	N/A
Outside Areas	1000+	300+	N/A	N/A

View photos of all our function areas online at www.ipswichturfclub.com.au

Catering Options



All Day Tea & Coffee Station

\$6.00 per person

- A selection of Lipton teas
- 100% Arabica coffee
- Chilled orange juice
- Water station

Light Breakfast

\$18.00 per person

- Warm croissants served with fruit preserves
- Assortment of Danish pastries
- All day tea & coffee station included

Have your croissants filled with leg ham and Swiss cheese for just \$1.50 extra

Big Buffet Breakfast

\$32.00 per person

- A selection of popular cereals
- Basket of fresh croissants & Danish pastries with fruit preserves
- Fresh fruit
- Crispy bacon
- Chipolata sausages
- Parmesan crusted roma tomatoes
- Creamy scrambled eggs
- Crispy hash browns
- All day tea & coffee station included

Standard Morning/Afternoon Tea

\$13.00 per person

A selection of two of the following, plus all day tea & coffee station included

- Danish pastries
- Sweet mini muffins
- Seasonal fruit platter
- Gourmet cookies
- Petite cakes
- Sausage rolls & party pies

Standard Lunch

\$21.00 per person

- A selection of point sandwiches with a variety of fillings
- Fresh seasonal fruit platter
- All day tea & coffee station included

After a lunch that packs more punch? Check out our buffet and plated menus in our Weddings & Functions Guide or speak with our friendly function staff.

Packaged Options



All Day Package

minimum 20 guests, \$42.00 per person

- Morning tea
- Standard lunch
- Afternoon tea
- All day tea and coffee station included
- FREE room hire if more than 70 guests.

Half Day Package

minimum 20 guests, \$29.00 per person

- Morning tea or afternoon tea
- Standard lunch
- All day tea and coffee station included
- FREE room hire if more than 70 guests.

The Long Day Package

minimum 20 guests, \$65.00 per person

- Morning tea
- Standard lunch
- Afternoon tea
- One hour canapes and basic beverage package
- All day tea and coffee station included

Race Day Package

from \$70 per person

- Have your meeting during the races or finish your morning meeting with an afternoon trackside!
- Free entry to racetrack plus a race book for each guest
- Two course BBQ buffet luncheon
- 5 hour beer, wine and soft drink package
- Race day naming rights plus race name sponsorship of four races
- Range of venues available, included corporate suite



For full range of Race Day Package options, please refer to our Race Day Functions Guide or speak with our friendly function staff.

Terms and Conditions



Terms and Conditions

1. Prices quoted are current prices (GST inclusive) and are subject to change without notice.
2. The full day booking rate is for any function up to 6 hours in total duration. Events exceeding the six hour duration may incur an additional charge.
3. Room hire charges in this document are based on a function of up to 70 people that includes a catering option or package.
4. For functions which include a catering option or package for over 70 guests, the room hire fee is waived.
5. For functions where no catering is required, an additional charge of \$200 applies to room hire.
6. The applicable room hire charge is required to be paid as a deposit within 14 days to confirm a tentative booking. If you qualify for complimentary room hire, the deposit paid will be credited upon your final invoice.
7. Should a function be cancelled, 75% of the initial deposit will be refunded should the room be rebooked for that function date.
8. Full payment for room hire and catering must be paid 7 days prior to booking date.
9. Bar tabs must be settled on the day. Any unused bar tab credit will be refunded within 14 days of the function date.
10. Under the provisions of the Licencing Commission, liquor cannot be brought into or removed from the Ipswich Turf Club premise.
11. No external catering nor any other food or beverage source not provided by Ipswich Turf Club is permitted unless approved prior to the event by function staff.
12. The hirer is financially responsible for any damages suffered to the club's property and equipment during the function.
13. The club will take necessary care but cannot accept responsibility for damage or loss of property left on club premise before, during and after functions. Responsibility for any insurance lies with the hirer if he/she so desires.
14. A booking will only be confirmed after receipt of the deposit and completed booking form, acknowledging the above information is received.

Function Booking Form



I wish to confirm the booking for my function as previously discussed, and submit the following information.

Date of Function: _____

Room/s required: ☐ Jibboom Lounge ☐ Eye Liner Lounge ☐ Trackside Lounge
☐ Other: _____

Approx. No of guests: _____

Catering Requirements: ☐ Tea & Coffee ☐ Breakfast ☐ Morning Tea
☐ Lunch ☐ Afternoon Tea ☐ Canapes

Function Organisers Contact Details

Company Name: _____

Contact Name: _____

Postal Address: _____

Contact Number/s: _____

Email: _____

A deposit is required to confirm your booking. Final numbers and payment is required 7 days prior to your function. Please see terms and conditions for deposit details.

I, the undersigned, accept the full terms and conditions relating to functions at the Ipswich Turf Club which are outlined in the Conference & Seminars Guide.

Signature: _____ Date: _____

Print Name: _____

CREDIT CARD DETAILS

Name on Card: _____

Card Number:

Expiry Date: / Card Type: ☐ Visa ☐ Mastercard

BANK TRANSFER DETAILS

National Australia Bank, BSB 084-742, Account Number 53-027-9897.

Please quote invoice number in reference field (if invoice issued) or company name.

Cash, cheque and EFTPOS payments also available, please consult our friendly staff.